

**641—191.4 (135) Officers.**

**191.4(1)** Officers of the advisory body shall be a chairperson and a vice chairperson and shall be elected at the first meeting of each fiscal year unless designated at the time of appointment.

*a.* Vacancies in the office of chairperson shall be filled by elevation of the vice chairperson.

*b.* Vacancies in the office of vice chairperson shall be filled by election at the next meeting after the vacancy occurs.

**191.4(2)** Duties of officers.

*a.* The chairperson shall:

- (1) Preside at all meetings of the advisory body,
- (2) Appoint such subcommittees as deemed necessary, and
- (3) Designate the chairperson of each subcommittee.

*b.* The vice chairperson shall:

(1) Perform the duties of the chairperson if the chairperson is absent or unable to act. When so acting, the vice chairperson shall have all the powers of and be subject to all restrictions upon the chairperson.

- (2) Perform such other duties as may be assigned by the chairperson.

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